

# FAREHAM

## BOROUGH COUNCIL

### COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **FRIDAY, 20 FEBRUARY 2015**, commencing at **5.00 pm**.

The Mayor: Councillor David Norris

The Deputy Mayor: Councillor Michael Ford, JP

Councillor Brian Bayford	Councillor Leslie Keeble
Councillor Susan Bayford	Councillor Tim Knight
Councillor Susan Bell	Councillor Arthur Mandry
Councillor John Bryant	Councillor Kay Mandry
Councillor Pamela Bryant	Councillor Sarah Pankhurst
Councillor Trevor Cartwright, MBE	Councillor Roger Price, JP
Councillor Peter Davies	Councillor Dennis Steadman
Councillor Marian Ellerton	Councillor David Swanbrow
Councillor Jack Englefield	Councillor Katrina Trott
Councillor Keith Evans	Councillor Nick Walker
Councillor Geoff Fazackarley	Councillor David Whittingham
Councillor Nick Gregory	Councillor Paul Whittle, JP
Councillor Tiffany Harper	Councillor Christopher Wood
Councillor Connie Hockley	Councillor Seán Woodward
Councillor Trevor Howard	



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the Council Meeting held on 10 February 2015.

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**8. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 2 February 2015 of Executive (Pages 7 - 14)

(2) Schedule of Individual Executive Member Decisions and Officer Delegated Decisions (Pages 15 - 16)

**11. Report of the Scrutiny Board**

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 22 January 2015.

(1) Minutes of meeting Thursday, 22 January 2015 of Scrutiny Board (Pages 17 - 20)

**12. Reports of Other Committees**

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Monday, 24 November 2014 of Audit and Governance Committee (Pages 21 - 24)

- (2) Minutes of meeting Monday, 9 February 2015 of Audit and Governance Committee (Pages 25 - 28)

*Note : the following recommendation is to be determined:*

Minute 7 – Review of the Constitution

RESOLVED that the Committee:-

- (a) agrees with the proposal to set up a Member and Officer Working Group to assist with the review and update of the Council's Constitution before consideration by the Scrutiny Board and the Executive and approval by Council;
  - (b) recommends to Council that a Member Officer Working Group be established and that the Group Leaders be requested to nominate members to the group; and
  - (c) also suggests that the following members be nominated for the working group; Councillors T G Knight, L Keeble and P J Davies.
- (3) Minutes of meeting Tuesday, 6 January 2015 of Planning and Development Policy Development and Review Panel (Pages 29 - 32)
  - (4) Minutes of meeting Thursday, 8 January 2015 of Streetscene Policy Development and Review Panel (Pages 33 - 38)
  - (5) Minutes of meeting Wednesday, 14 January 2015 of Leisure and Community Policy Development and Review Panel (Pages 39 - 44)
  - (6) Minutes of meeting Thursday, 15 January 2015 of Health and Housing Policy Development and Review Panel (Pages 45 - 50)
  - (7) Minutes of meeting Tuesday, 20 January 2015 of Licensing and Regulatory Affairs Committee (Pages 51 - 54)

*Note : the following recommendation is to be determined:*

Minute 7 that the amended base budget for 2015/16 be agreed and recommended to Council for approval.

- (8) Minutes of meeting Wednesday, 28 January 2015 of Planning Committee (Pages 55 - 64)

*Note : the following recommendation is to be determined:*

Minute 6: that the Committee recommends the amended base budget for

2015/16 to Council for approval

**13. Questions under Standing Order 17.2**

To answer questions pursuant to Standing Order 17.2 for this meeting.

**14. Motions under Standing Order 15**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

**15. Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16**

(1) Suspension of Standing Order 19.4

To consider suspending the provisions of Standing Order 19.4 to allow the Executive Leader of the Council to speak on the matters referred to in items (2) and (3) below for longer than five minutes and the spokesman for the Opposition Group to speak for not more than ten minutes.

(2) Report to Executive - 2 February 2015 (Pages 65 - 74)

The minutes of the meeting of the Executive held on 2 February 2015, presented to Council at its meeting on 20 February 2015 at item 11(1), contained recommendations on the revenue budget and the level of council tax for 2015/16. If members accept the Executive's recommendations, formal approval will be sought of the following matters:-

- (a) the capital programme and financing of £33,176,000;
- (b) an overall revised revenue budget for 2014/15 of £9,516,100;
- (c) a revenue budget for 2015/16 of £9,174,600; and
- (d) a council tax for Fareham Borough Council for 2015/16 of £140.22 per band D property, which represents no increase when compared to the current year.

*(Note: A copy of the report to the Executive is included in this agenda pack)*

(3) Council Tax 2015/16

Having made the necessary calculations in relation to its own budget, the Council must proceed to set the council tax for 2015/16 taking account of the amounts in precepts issued to the Council by Hampshire County Council, the Police & Crime Commissioner and Hampshire Fire Authority. Those precepts will not be issued before the publication of this agenda and will therefore be reported at the meeting.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, there will be a recorded vote on the budget

decision.

*(Note: a schedule will be circulated at the meeting showing the formal calculations the Council must make, incorporating any figures recommended by the Executive. Members will also be advised of the wording of the formal resolution they must adopt to set the Council Tax for 2015/16, taking account of the requisite calculations and the precepts of Hampshire County Council, the Police & Crime Commissioner and Hampshire Fire Authority.)*

**16. Housing Revenue Account Spending Plans including the Capital Programme for 2015/16 (Pages 75 - 88)**

The minutes of the meeting of the Executive held on 2 February 2015, presented to Council at its meeting on 20 February 2015 at item 11(2), contained recommendations on the Housing Revenue Account Spending Plans including the Capital Programme for 2015/16. If members accept the Executive's recommendations, formal approval will be sought of the following matters:-

- (a) individual rent increases in line with the rent model, be approved for Council Dwellings with effect from 6 April 2015;
- (b) rents for Council garages be increased by 5% with effect from 6 April 2015;
- (c) discretionary fees and charges be increased to provide a minimum increase of 5%, where possible, with effect from 6 April 2015;
- (d) the revised budget for 2014/15 be approved;
- (e) the base budget for 2015/16 be approved;
- (f) the capital programme and financing for 2014/15 to 2018/19 be approved; and
- (g) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.

*(A copy of the report to the Executive is included in this agenda pack)*

**17. Proposed Changes to the Scheme of Delegation to Officers in respect of the Planning Committee and the Planning Committee Deputation Scheme (Pages 89 - 102)**

A report by the Monitoring Officer.

**18. Appointments to Committees**

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 23 February 2015.

P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

12 February 2015

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**